

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 10<sup>th</sup> DAY OF MAY, 2021  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order at 8:02 a.m.

A roll call was taken, and the following Trustees were present via video conference: Aaron DelMar, Robert McKanna, and Matt Moffitt. Chief May and Deputy Chief Mohr were also present from the station via video conference.

Trustee DelMar opened the floor for public comment. There were no members of the public present via video conference or in person at the station. There were no comments or questions for the Board.

A motion was made by Trustee DelMar to nominate Trustee McKanna for the position of Treasurer of the Board of Trustees, Trustee Moffitt for the position of Secretary of the Board of Trustees, and Trustee DelMar for the position of President of the Board of Trustees. Trustee Moffitt seconded the nominations. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the Consent Agenda as follows:

- Item #1 – Approval of Regular Meeting Minutes – April 12, 2021
- Item #2 – Approval of Closed Session Meeting Minutes – April 12, 2021
- Item #3 – Approval of Special Meeting Minutes – April 16, 2021
- Item #4 – Approval of Special Meeting Closed Session Minutes – April 16, 2021
- Item #5 – Approval of Special Meeting Minutes – April 22, 2021
- Item #6 – Approval of Special Meeting Closed Session Minutes – April 22, 2021
- Item #7 – Approval of Financial Report for month ending – April 30, 2021
- Item #8 – Approval of Bill List and monthly expenditures – \$338,316.00
- Item #9 – Approval of additional bills – \$0.00

The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May introduced Jen Martinson and Veronica Dzekciorius from Lauterbach & Amen. Jen and Veronica reviewed the results of their recently completed FY 2020 Annual Audit of the District's financial records. The District received an unmodified opinion, which is the highest audit opinion.

Trustee McKanna asked why there had been no Trustee interview(s) this year. Lauterbach & Amen indicated they do not necessarily do Trustee interviews every year.

Chief May reviewed items contained in the Chief's report.

Discussion was conducted regarding sick time hours, overtime hours, and issues regarding the Department manning.

Chief May introduced Eric Anderson from Piper Jaffray. Mr. Anderson updated the Board on the information that was received from various financial institutions as it relates to a private Bond sale. There were three financial institutions that chose not to submit a bid. The District did receive a bid from Cornerstone Bank and BMO.

Cornerstone submitted a bid for a non-callable loan at 1.649% and a bid for a loan at 1.671% with a 3 year call option. BMO submitted a bid for a loan at 1.68% with a 5 year call option. Discussion was conducted regarding the options available to the District. Mr. Anderson recommended that the District accept the Cornerstone bid for the bond purchase with a 3 year call option. The Board thanked Mr. Anderson for all of his work on behalf of the District.

A motion was made by Trustee DelMar to accept the FY 2020 Annual Audit as prepared by Lauterbach & Amen. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve Ordinance 2021-001, An Ordinance Providing for the Issue of not to Exceed \$2,200,000.00 General Obligation Bonds, Series 2021, of the District, to Pay the Costs of Repairing and Improving Its Fire Station and Purchasing Emergency Response Fleet and Equipment, Providing for the Levy and Collection of a Direct Annual Tax Sufficient for the Payment of the Principal of and Interest On Said Bonds, and Authorizing the Sale of Said Bonds to the Purchaser Thereof, as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the purchase of a Stryker Power XT stretcher, at a cost not to exceed \$19,462.40. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the purchase of a RAM Air TG-6 gear dryer from Air One Equipment at a cost of \$8,650.00. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to appoint Mr. William Murray to the District's Board of Fire Commissioners for a three year term 2021-2024. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes,

Trustee McKanna voting yes, and Trustee Moffitt voting yes. The Board asked staff to send a letter to Mr. Murray informing him of his appointment.

A motion was made by Trustee DelMar to enter Closed Session at 9:48 a.m. for the purpose of discussing Personnel Issues per 5 ILCS 120/2 (c) 1 as part of the Open Meetings Act. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to leave Closed Session at 9:58 a.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to have Deputy Chief Scott Mohr serve as Interim Chief effective June 5, 2021. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee Moffitt to adjourn the regular meeting of the Board of Trustees at 10:02 a.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 8:00 a.m. on June 14, 2021.

Approved this 14<sup>th</sup> day of June, 2021, by a roll call vote as follows:

AYES: \_\_McKanna & Moffitt\_\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSENT: \_\_\_\_\_0\_\_\_\_\_

Matt Moffitt  
President pro tem  
Palatine Rural Fire Protection District

ATTEST:

Robert McKanna  
Secretary pro tem  
Palatine Rural Fire Protection District