

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF TRUSTEES OF THE PALATINE RURAL  
FIRE PROTECTION DISTRICT  
HELD THE 11<sup>th</sup> DAY OF MARCH, 2019  
AT PALATINE RURAL FIRE STATION #36  
35 N. ELA ROAD, INVERNESS, ILLINOIS

The regular meeting of the Board of Trustees of the Palatine Rural Fire Protection District was called to order by Trustee DelMar at 10:00 a.m.

A roll call was taken, and the following Trustees were present: Aaron DelMar, Robert McKanna, and Matt Moffitt. Chief May and Deputy Chief Mohr were also present.

Trustee DelMar opened the floor for public comment. There were no members of the public present at the meeting. There were no questions or comments for the Board.

A motion was made by Trustee DelMar to approve the minutes from the Regular Meeting of the Board of Trustees held January 14, 2019 as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve the minutes from the Regular Meeting of the Board of Trustees held February 11, 2019 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt abstaining from the vote.

A motion was made by Trustee DelMar to accept the financial report for month ended January 31, 2019 as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to accept the financial report for month ended February 28, 2019 as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve payment of the January bills which includes checks numbers 18762 through 18814 for a total of \$177,387.83 payroll of \$139,346.64, and net other expenditures of \$15,752.94, for a total cost to the District of \$332,487.41. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee Delmar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve payment of the February bills which includes checks numbers 18815 through 18851 for a total of \$62,737.69 payroll of

\$127,086.78, and net other expenditures of \$100,604.26 for a total cost to the District of \$290,428.73. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee Delmar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Chief May reviewed items contained in the Chief's report.

Fire Commissioner Chapman's term on the District's Board of Fire Commissioners expires in May. Chief May will prepare a notice for review and possible approval for publication by the Trustees as their next meeting.

Chief May reported that the Board of Fire Commissioners has sent out notices to the remaining 14 candidates on the District's Entry Level Firefighter Eligibility List, informing them that there will be oral interviews held on April 6, 2019.

Discussion was conducted regarding the District's expense reimbursement policy for entry level candidates. The Chief recommended the District change the policy to reflect a 100% reimbursement, should an employee leave the District's employ during their first year. After the first year, the repayment scheduled would be reduced by 1/52 for each week worked. The consensus of the Board was that the repayment policy should be updated to reflect Chief May's recommendation.

Discussion was conducted regarding the financial information Chief May provided to each Trustee.

The Board asked staff to include an item on each future Board Meeting agenda allowing for the discussion of equipment replacement and referendum strategy.

A motion was made by Trustee DelMar to approve Resolution 2019-002, A Resolution Revising the Policy Manual of the Board of Trustees of the Palatine Rural Fire Protection District, as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve Resolution 2019-003, A Resolution to Transfer Funds to the Post Employment Healthcare Fund of the Palatine Rural Fire Protection District, as presented. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve Resolution 2019-004, A Resolution to Transfer Funds to the Capital Reserve Fund of the Palatine Rural Fire Protection District, as presented. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

Discussion was conducted regarding the information Chief May provided for possibly going to a Consent Agenda format for Board Meetings. The Board directed Staff to move forward with instituting the Consent Agenda concept.

A motion was made by Trustee DelMar to approve the Foreign Fire Insurance Board's purchase request in the amount of \$1,458.00. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee Delmar to enter Closed Session at 10:50 a.m. to discuss pending or imminent litigation per 5 ILCS 120/2 (c) 11, personnel issues per 5 ILCS 120/2 (c) 1, and Collective Bargaining per 5 ILCS 120/2 (c) 2 as part of the Open Meeting Act. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to exit Closed Session at 11:07 a.m. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

A motion was made by Trustee DelMar to approve Resolution 2019-005, A Resolution Regarding Employment of a Probationary Firefighter. The motion was seconded by Trustee McKanna. A roll call vote was taken with Trustee DelMar voting no, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

With no further business to come before the Board, a motion was made by Trustee DelMar to adjourn the regular meeting of the Board of Trustees at 11:08a.m. The motion was seconded by Trustee Moffitt. A roll call vote was taken with Trustee DelMar voting yes, Trustee McKanna voting yes, and Trustee Moffitt voting yes.

The next regular meeting of the Board of Trustees will be at 10:00 a.m. on April 8, 2019.

Approved this 8th day of April, 2019, by a roll call vote as follows:

AYES: \_DelMar & McKanna\_\_\_\_\_

NAYS: \_\_\_\_\_0\_\_\_\_\_

ABSENT: \_\_\_\_Moffitt\_\_\_\_\_

Aaron DelMar  
President  
Palatine Rural Fire Protection District

ATTEST:

Robert McKanna  
Secretary pro tem  
Palatine Rural Fire Protection District